

***OFFICE OF THE CLERK UNITED STATES
DISTRICT COURT
for the
MIDDLE DISTRICT of PENNSYLVANIA***



U.S. Courthouse P.O. Box 1148
235 North Washington Avenue
Scranton, PA 18501-1148
Internet Address: www.pamd.uscourts.gov

PETER WELSH
Clerk of Court

November 3, 2022

David J. Catanzaro
286 Upper Powderly Street
Carbondale, PA 18407

RE: Catanzaro v. 4Imprint Inc., et al. 3:22-cv-1753-MEM

Dear Pro Se Plaintiff:

The court has received your documents and assigned it to the case number above. Please use this number in all future pleadings and correspondence regarding this case.

Since you have paid the filing fee, as plaintiff, you must now serve the complaint on the defendants in accordance with Fed. R. Civ. P. 4 or obtain waivers of service under Fed. R. Civ. P. 4(d) from the defendants.

Pro Se plaintiffs are advised that they have an affirmative obligation to keep the court informed of his or her current address. If the plaintiff changes his or her address while the lawsuit is being litigated, the plaintiff shall immediately inform the court of the change in writing.

All future pleadings and correspondence regarding this case should be mailed to the following address:

**U.S. Courthouse
P.O. Box 1148
235 North Washington Avenue
Scranton, PA 18501-1148**

Sincerely,

PETER WELSH, Clerk of Court

By: AO

Deputy Clerk

☒ Complaint

☐ Other